

Site Reporting – Detailed Guidance

Introduction

This document provides detailed guidance on how to operationalize the metrics that HealthySteps (HS) sites are required to report. A separate document (“Site Reporting – Overview”), available on the password-protected site portal, contains overarching guidance for reporting as well as a simple list of the reporting metrics. Please review that overarching guidance in full prior to reviewing this document.

The remainder of this document is divided into two sections:

1. [Unduplicated List of Data Elements](#)
2. [Definitions and Guidance for Reporting Metrics](#)



Site Reporting – Overview

Overarching Guidance

This document provides an overview of required reporting for all practices implementing the HealthySteps (HS) model. A separate document (“Site Reporting – Detailed Guidance”), available on the password-protected site portal, contains comprehensive information on how to operationalize the metrics listed in this document.

Beginning in 2019, all HS sites will be asked to report key data annually to the HealthySteps National Office at ZERO TO THREE (National Office) on the children ages 0–3 and families in their practice.

Unduplicated List of Data Elements

The following is an unduplicated list of data elements that practices need to document and extract from their data systems (e.g., EHRs, Microsoft Excel spreadsheet, funder’s database, etc.) to fulfill Annual Site Reporting requirements for the HS model. The data elements to be collected for “all children age 0-3 in the practice” will also be necessary to obtain for children receiving Tier 2 and Tier 3 services.

Data Element	Population*
Child date of birth	All children age 0-3 in the practice
Child Medical Record Number (or other unique patient identifier)	All children age 0-3 in the practice
Date of most recent attended well-child visit (sites are encouraged to track the dates of EACH attended well-child visit)	All children age 0-3 in the practice
Child sex (see list of response options below)	All children age 0-3 in the practice
Child race (see list of response options below)	All children age 0-3 in the practice
Child ethnicity (see list of response options below)	All children age 0-3 in the practice
Child insurance status (most recent; see list of response options below)	All children age 0-3 in the practice
Date of each developmental screening	All children age 0-3 in the practice
Results of each developmental screening (limited to # of concern/ no concern)	All children age 0-3 in the practice
Date of each social-emotional screening	All children age 0-3 in the practice
Results of each social-emotional screening (limited to # of concern/ no concern)	All children age 0-3 in the practice
Date of each autism screening	All children age 0-3 in the practice
Results of each autism screening (limited to # of concern/no concern)	All children age 0-3 in the practice
Date of each maternal depression screening	All children age 0-3 in the practice
Results of each maternal depression screening (limited to # of concern/no concern)	All children age 0-3 in the practice
Date of each family needs screening (for each of the 7 specified needs)	All children age 0-3 in the practice

*“All children age 0-3 in the practice” is defined as children who had at least one well-child visit to the practice during the reporting period before

Data Element	Population*
Date of identification for Tier 2 services (per individual sites' required criteria)	All children age 0-3 receiving Tier 2 services
Date of development/behavior consult	All children age 0-3 receiving Tier 2 services
Date of identification for Tier 3 services (per individual sites' required criteria)	All children age 0-3 receiving Tier 3 services
Tier 3 enrollment date (necessary to document in order to identify Tier 3 children)	All children age 0-3 receiving Tier 3 services
Date of most recent ongoing, preventive team-based well-child visit with a HS Specialist (sites are encouraged to track the dates of EACH attended team-based well-child visit)	All children age 0-3 receiving Tier 3 services
Primary caregiver relationship to child	All children age 0-3 receiving Tier 3 services
Referral dates (for each referral type)	All children age 0-3 receiving Tier 3 services
Type of referral (see Reporting Guidance for list of referral categories)	All children age 0-3 receiving Tier 3 services
Dates of referral status updates (see Reporting Guidance for list of referral categories)	All children age 0-3 receiving Tier 3 services
Referral status types, including outcome (e.g., in process, waitlist, attended appointment, etc.) (see Reporting Guidance for list of referral categories)	All children age 0-3 receiving Tier 3 services

All children age 0-3 in the practice is defined as children who had at least one well-child visit to the practice during the reporting period before their 4th birthday.

Tier 1 – Universal Services

All children age 0-3 (and their families) in the practice should receive Tier 1 services, which include child and family screenings and access to a Family Support Line. This includes all children age 0-3 served by the practice, not just those seen by a HS Specialist.

For each Tier 1 metric requesting the number of children, please count each child only once, even if they attended more than one well-child visit or received more than one administration of a particular screening.

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
Children Served		
Number of children age 0-3 in the practice*	The number of children who had at least one well-child visit to the practice during the reporting period <u>before their 4th birthday</u> .	<ul style="list-style-type: none"> • Child date of birth • Child Medical Record Number (MRN) or other unique patient identifier (other unique ID) • Date of most recent attended well-child visit
Child Characteristics		
Number of children age 0–3 in the practice by sex <ul style="list-style-type: none"> • Female • Male • Unknown 	The number of children age 0-3 in the practice that are female, male, or missing/unknown. Total across all three categories should equal the total number of children age 0-3 in the practice (see definition above).	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Child sex

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Number of children age 0–3 in the practice by race</p> <ul style="list-style-type: none"> • American Indian/Alaskan Native • Asian • Black or African American • Middle Eastern or North African • Native Hawaiian or Pacific Islander • White • More than one race/ multiracial • Unknown 	<p>The number of children age 0-3 in the practice in each race category. Total across all 8 race categories should equal the total number of children age 0-3 in the practice (see definition above).</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Child race
<p>Number of children age 0–3 in the practice by ethnicity</p> <ul style="list-style-type: none"> • Hispanic, Latino, or Spanish • Non-Hispanic • Unknown 	<p>The number of children age 0-3 in the practice that are Hispanic, non-Hispanic or ethnicity unknown. Total across all three categories should equal the total number of children age 0-3 in the practice (see definition above).</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Child ethnicity
<p>Number of children age 0–3 in the practice by insurance type*</p> <ul style="list-style-type: none"> • Medicaid or CHIP • TRICARE • Commercial/private insurance • Other • No insurance/self-pay • Unknown 	<p>The number of children age 0-3 in the practice in each insurance type category based on most recent insurance information available. Total across all categories should equal the total number of children age 0-3 in the practice (see definition above).</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Child most recent insurance type

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
Child Developmental Screening¹		
Number of children age 0-3 with at least one completed developmental screen*	The number of children age 0-3 in the practice (see definition above) who completed at least one developmental screen during the reporting period.	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Developmental screening dates (reporting period only)
Number of children age 0-3 with an identified developmental concern*	<p>Among the number of children who were screened as reported in the above metric, the number who scored at risk for developmental concerns according to screening tool guidelines during the reporting period.</p> <p>If a child receives the same type of screening more than once during the reporting period and has differing results (e.g., one concern, one no concern), include that child in the total for this metric.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Developmental screening dates (reporting period only) • Screening Result
<i>FIDELITY: Percentage of children with at least one completed developmental screen each year</i>	<p><u>Numerator</u>: Number of children age 0-3 in the practice who received at least one developmental screen during the reporting period.</p> <p><u>Denominator</u>: Number of children age 0-3 in the practice (see definition above)</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Developmental screening dates (reporting period only)

¹ Refer to the HealthySteps Screening Schedule for recommended screening tools. HealthySteps requires [validated screening tools](#) for all child screenings and maternal depression screening. For tools that recommend a separate follow-up screen for individuals with an identified concern (i.e., PHQ-2, with PHQ-9 as the follow-up screen), please count this as only one screen. Please only count screens that were completed at the practice.

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
Child Social-Emotional Screening¹		
Number of children age 0-3 with at least one completed social-emotional/behavioral screen	The number of children age 0-3 in the practice (see definition above) who completed at least one social-emotional/behavioral screen during the reporting period.	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Social-emotional/behavioral screening dates (reporting period only)
Number of children age 0-3 with an identified social-emotional/behavioral concern*	<p>Among the number of children who were screened as reported in the above metric, the number who scored at risk for social-emotional/behavioral concerns according to screening tool guidelines during the reporting period.</p> <p>If a child receives the same type of screening more than once during the reporting period and has differing results (e.g., one concern, one no concern), include that child in the total for this metric.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Social-emotional/behavioral screening dates (reporting period only) • Screening result
<i>FIDELITY: Percentage of children with at least one completed social-emotional/behavioral screening each year</i>	<p><u>Numerator</u>: Number of children age 0-3 in the practice who received at least one social-emotional screen during the reporting period.</p> <p><u>Denominator</u>: Number of children age 0-3 in the practice (see definition above)</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Social-emotional/behavioral screening dates (reporting period only)

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
Child Autism Screening¹		
Number of children age 0-3 with at least one completed autism screen	The number of children age 0-3 in the practice (see definition above) who completed at least one autism screen during the reporting period.	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Autism screening dates (reporting period only)
Number of children age 0-3 identified as being at risk for autism*	<p>Among the number of children who were screened as reported in the above metric, the number who scored at risk for autism according to screening tool guidelines during the reporting period.</p> <p>If a child receives the same type of screening more than once during the reporting period and has differing results (e.g., one concern, one no concern), include that child in the total for this metric.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Autism screening dates (reporting period only) • Screening result
FIDELITY: Percentage of children with at least one completed autism screen by their 24-month visit	<p><u>Numerator</u>: Number of children in the practice (see definition above) who turned 28 months at any point in time during the reporting period and who received at least one autism screen in the year prior to turning 28 months (i.e., received at least one autism screen at their 18-month or 24-month well-visit).</p> <p><u>Denominator</u>: Number of children in the practice (see definition above) who turned 28 months at any point in time during the reporting period.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Autism screening dates (all)

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
Maternal Depression Screening^{1,2, 3}		
Number of children age 0-3 whose mothers had at least one completed maternal depression screen*	The number of children age 0-3 in the practice (see definition above) with a mother ² who completed at least one maternal depression screen during the reporting period.	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Maternal depression screening dates (reporting period only)
Number of children age 0-3 whose mothers were identified as being at risk for maternal depression*	<p>Among the number of children with a mother² who was screened as reported in the above metric, the number who scored at risk for maternal depression according to screening tool guidelines during the reporting period.</p> <p>If a mother receives the same type of screening more than once during the reporting period and has differing results (e.g., one concern, one no concern), include her in the total for this metric.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Maternal depression screening dates (reporting period only) • Screening result
<i>FIDELITY: Percentage of children whose mothers were screened at least once for maternal depression by their child's 6-month visit</i>	<p><u>Numerator</u>: The number of children in the practice (see definition above) who turned 6 months at any point in time during the reporting period with at least one mother² who was screened at least once for maternal depression on or before their child's 6-month birthday.</p> <p><u>Denominator</u>: The number of children in the practice (see definition above) who turned 6 months at any point in time during the reporting period.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Maternal depression screening dates (all)

2 "Mother" refers to any female primary caregiver (see footnote 3 for definition of primary caregiver). The National Office recognizes that depression may be a concern for other caregivers, including fathers, and is working to develop guidance on how to address this.

3 For the purposes of HS reporting, a "primary caregiver" is defined as someone who has primary responsibility for the care of a child, including a biological parent, another relative, legal guardian, foster parent or adoptive parent.

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Family Screening^{1,3}</p> <p>Number of children age 0-3 with at least one family member screened for each of the key needs:</p> <ul style="list-style-type: none"> • Food insecurity • Housing instability or homelessness • Utility needs • Transportation needs • Interpersonal safety (intimate partner violence, interpersonal violence, community violence, etc.) • Substance misuse (alcohol and other drugs) • Tobacco use 	<p>The number of children age 0-3 in the practice (see definition above) with at least one primary caregiver screened for each specified category during the reporting period.</p> <p>Report 7 different numbers. If you are using the HS Family Needs Questionnaire, you may report the same number for each category.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Family screening dates for each specified need (reporting period only)

METRIC	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p><i>FIDELITY: Percentage of children who had at least one family member screened for at least one of the key needs listed above each year</i></p>	<p><u>Numerator</u>: Number of children age 0-3 in the practice who received at least one food insecurity⁺ screen during the reporting period.</p> <p><u>Denominator</u>: Number of children age 0-3 in the practice (see definition above)</p> <p>⁺Repeat this process for each of the 6 remaining key needs so that 7 different numbers are reported. If you are using the HS Family Needs Questionnaire, you may report the same number for each category.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Family screening dates for each specified need (reporting period only)
<p>Family Support Line</p>		
<p><i>FIDELITY: The HS Specialist (or other designated practice staff) is able to respond to most inquiries from families with children age 0-3 within the timeframe specified by institutional guidelines for responding to patient communications (or within 3 business days if no guidelines exist)</i></p>	<p>The percent of time the HS Specialist (or other designated practice staff) is able to follow the established response protocol.</p> <p>This may be based on estimates, though to achieve optimal fidelity a site will engage in time-limited data collection to verify estimates.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • <i>Date of family support line call (optional)</i> • <i>Date of return call (if applicable; optional)</i>

Tier 2 – Short-Term Supports

Children age 0-3 (and their families) who are identified as having mild concerns that can be addressed in 1-3 visits with a HS Specialist should receive Tier 2 services. Tier 2 services can be provided universally to all children in the practice if capacity allows. Practices providing Tier 3 services universally to all children in the practice are exempt from reporting on these metrics.

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
Children Served		
Number of children age 0-3 who received Tier 2 services	<p>The total number of children age 0-3 in the practice (see definition above) with at least one family member who received at least one consult⁺ during the reporting period and who <u>were not receiving Tier 3 services at any point of time during the reporting period.</u></p> <p><i>+Consults include face-to-face (preferred), telephonic, or virtual visits that address a short-term family or provider concern that can be addressed in 1-3 consults with the HS Specialist and happen at any time (any well-child or other visit).</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Date of consult • Tier 3 enrollment date (use this to exclude families receiving Tier 3 services who may have also received a consult)

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p><i>FIDELITY: Percentage of children age 0-3 identified as needing Tier 2 services who received a consult with the HS Specialist within 3 months of the identification</i></p>	<p><u>Numerator:</u> The number of children age 0-3 in the practice (see definition above) who were identified⁺ at least once during the first nine months of the reporting period as needing Tier 2 services and received a consult (see definition above) with the HS Specialist within 3 months of the first time they were identified.</p> <p><u>Denominator:</u> The number of children age 0-3 in the practice (see definition above) who are identified⁺ at least once during the first nine months of the reporting period as needing Tier 2 services (i.e., “a consult”).</p> <p>⁺<i>The number of children “identified” for consults will differ from the number receiving Tier 2 services (see definition above) so a separate number should be used for this calculation. Please include any child that was identified as part of the denominator, even if that child’s family ultimately declined the consult. For children who were identified more than once during the nine-month time period, please use the first time they were identified for the calculation and only count the child once in the denominator.</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Date of Tier 2 identification per your required criteria (e.g., referral from provider) • Date of consult • Tier 3 enrollment date (use this to exclude families receiving Tier 3 services who may have also received a consult)

Tier 3 – Comprehensive Services

Children age 0-3 (and their families) who are identified as being most at risk should receive Tier 3 services. Tier 3 services can be provided universally to all children in the practice if capacity allows – in this case, practices should use the date of the first team-based well-child visit as the Tier 3 enrollment date for all applicable Tier 3 metrics.

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
Children Served		
Number of children age 0-3 who received Tier 3 services*	<p>The number of children age 0-3 in the practice (see definition above) who were enrolled in Tier 3 (“comprehensive”) services <u>at any point in time</u> (i.e., during or prior to the reporting period) with at least one ongoing, preventive team- based well-child visit that included the HS Specialist (i.e., HS Specialist presence before, during or after the well-visit) OR one consult (see definition above) <u>during the reporting period</u>.</p> <p><i>NOTE: Having a HS Specialist meet with the family on the same day of the well- child visit is ideal and should be the goal for your practice. However, the National Office recognizes that the realities of scheduling and unforeseen events may make this impractical in some cases. Thus, your practice may include in your count of team-based well-child visits the instances of a HS Specialist meeting with the child/ family within 1-month of the date of the well-child visit, even if the medical provider is not present on the day of the appointment with the HS Specialist.</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based well-child visit (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
Child Characteristics		
<p>Number of children age 0-3 newly receiving Tier 3 services by age of entry into Tier 3 services:</p> <ul style="list-style-type: none"> • Birth -<5 months • ≥5 months - <13 months • ≥13 months - <19 months • ≥19 months (not recommended) 	<p>The number of children age 0-3 in the practice who enrolled in Tier 3 services during the reporting period (i.e., Tier 3 enrollment date is during the reporting period) by age category of entry into Tier 3 services. This number will likely be a subset of the total number of children who received Tier 3 services.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Tier 3 enrollment date (reporting period only)
<p>Number of children age 0-3 receiving Tier 3 services by insurance type*:</p> <ul style="list-style-type: none"> • Medicaid or CHIP • TRICARE • Commercial/private insurance • Other • No insurance/ self-pay • Unknown 	<p>The number of children age 0-3 receiving Tier 3 services (see definition above) in each insurance type category based on most recent insurance information available. Total across all categories should add to the total number of children age 0-3 who received Tier 3 services (see definition above).</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based well-child visit (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Child most recent insurance type

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
Maternal Characteristics^{2,3}		
<p>Number of mothers with children age 0-3 receiving Tier 3 services</p>	<p>The number of mothers² of children age 0-3 receiving Tier 3 services (see definition above). If there is more than one mother per child, please report only one mother per child for this metric. Please use the selected mother for reporting on applicable metrics below.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based well-child visit (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Relationship to child = mother²

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Ongoing, Preventive Team-Based Well-Child Visit - (WCVs)</p>		
<p>Number of children age 0-3 receiving Tier 3 services who received at least one ongoing, preventive team-based WCV</p>	<p>The number of children who received Tier 3 services (see definition above) who received at least 1 ongoing, preventive team-based WCV with the HS Specialist during the reporting period.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of each ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult
<p>FIDELITY: Percentage of children age 0-3 receiving Tier 3 services who had at least two ongoing, preventive team-based WCVs during the year</p>	<p><u>Numerator:</u> Number of children in the practice who received Tier 3 services (see definition above) who received at least two ongoing, preventive team-based WCV during the reporting period.</p> <p><u>Denominator:</u> The number of children who received Tier 3 services (see definition above) during reporting period.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of each ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Care Coordination & Systems Navigation – Child Referrals⁴</p>		
<ul style="list-style-type: none"> • Number of children age 0-3 receiving Tier 3 services whose primary caregiver received a referral for each of the following services: • Early intervention services (e.g., speech, OT, PT, audiology, Autism Spectrum Disorder, etc.) • Early care and education (e.g., childcare, Early Head Start, preschool, etc.) • Child mental health (including parent/child dyadic treatments)* 	<p>The number of children who received Tier 3 services (see definition above) with at least one primary caregiver who received at least one referral in any of the service categories during the reporting period. The primary caregiver(s) of one child may receive referrals to each of the service categories during a reporting period and therefore the child would be counted for each service category.</p> <p>Three different numbers (one for each service category) should be reported.</p> <p><i>Services vary by community and may include both internal and external services. A list of potential early intervention services may include:</i></p> <ul style="list-style-type: none"> • <i>Speech and language</i> • <i>Audiology</i> • <i>Physical Therapy</i> • <i>Occupational Therapy</i> • <i>Feeding Therapy</i> • <i>Autism Spectrum Disorder</i> • <i>Intellectual/cognitive disorders/ delays</i> 	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Referral dates (entire reporting period) • Type of referral

⁴ For all referral metrics, please count all referrals made by anyone in the practice for all children 0-3 receiving Tier 3 services and their families.

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p><i>FIDELITY: Percentage of children age 0-3 receiving Tier 3 services who were referred to early intervention services for which a referral status was updated within 45 days of referral</i></p> <p><i>Note: while sites are currently only asked to report on the timely updating of referrals for fidelity purposes, sites should be tracking and documenting updates through the final disposition of referrals made for children (and their families) in Tier 3.</i></p>	<p><u><i>Numerator:</i></u> The number of children who received Tier 3 services (see definition above) who were referred to early intervention services at least once during the first nine months of the reporting period and who had a referral status updated within 45 days of referral.</p> <p><u><i>Denominator:</i></u> The number of children who received Tier 3 services (see definition above) who were referred to early intervention services at least once during the first nine months of the reporting period.</p> <p><i>If a child is referred to early intervention services more than once, report on the first referral made.</i></p> <p><i>Services vary by community and may include both internal and external services. A list of potential early intervention services may include:</i></p> <ul style="list-style-type: none"> • <i>Speech and language</i> • <i>Audiology</i> • <i>Physical Therapy</i> • <i>Occupational Therapy</i> • <i>Feeding Therapy</i> • <i>Autism Spectrum Disorder</i> • <i>Intellectual/cognitive disorders/ delays</i> <p><i>Note: Caregiver self-report is acceptable for documenting status of referrals (i.e., HS Specialist does not need to speak directly to referred provider to confirm receipt of services)</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended well-child visit • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Referral dates (first nine months of reporting period) • Type of referral • Dates of referral status updates

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Care Coordination & Systems Navigation – Maternal Depression Referrals^{2,3,4}</p>		
<p>Number of mothers with children age 0-3 receiving Tier 3 services who received a referral for maternal depression services*</p>	<p>The number of mothers² of children age 0-3 receiving Tier 3 services (see definition above) who received at least one referral for maternal depression services during the reporting period.</p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Referral dates (entire reporting period) • Type of referral = maternal depression • Relationship to child = mother²
<p>FIDELITY: Percentage of mothers with children age 0-3 receiving Tier 3 services who were referred to maternal depression services for which a referral status was updated within 45 days of referral</p> <p><i>Note: while sites are currently only asked to report on the timely updating of referrals for fidelity purposes, sites should be tracking and documenting updates through the final disposition of referrals made for children (and their families) in Tier 3.</i></p>	<p><u>Numerator:</u> The number of mothers of children receiving Tier 3 services who had a referral to address maternal depression made during the first 9 months of the reporting period for whom a referral status was updated within 45 days of referral.</p> <p><u>Denominator:</u> The number of mothers of children receiving Tier 3 services who had a referral to address maternal depression made during the first 9 months of the reporting period.</p> <p><i>If a mother is referred to early maternal depression services more than once, report on the first referral made.</i></p> <p><i>Note: Caregiver self-report is acceptable for documenting status of referrals (i.e., HS Specialist does not need to speak directly to referred provider to confirm receipt of services)</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Referral dates (first 9 months of reporting period) • Type of referral = maternal depression • Dates of referral status updates • Relationship to child = mother²

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Care Coordination & Systems Navigation – Family Referrals^{3,4}</p> <p>Top 5 most common types of services (internal or external) to which your practice refers families (with children age 0–3 receiving Tier 3 services) based on their identified needs:</p> <ul style="list-style-type: none"> • Home visiting services • Lactation services • Food related services (e.g., food bank, pantries, subsidy programs like SNAP & WIC)* • Financial assistance (e.g., TANF, SSI, SSDI, financial counseling) • Housing assistance (e.g., energy/utility assistance, rental assistance)* • Transportation assistance (e.g., vouchers) • Intimate partner violence services (e.g., shelter)* • Substance use/addiction counseling/treatment (includes alcohol, prescription drugs, and non-prescription drugs; excludes smoking cessation)* • Smoking cessation counseling/treatment* • Adult health care (including mental health other than PPD, preventive care, primary care, dental, prenatal, excludes family planning services)* • Family planning services (e.g., health education and promotion, pregnancy testing and counseling, prescription contraceptives)* • Adult education, job training, or employment services • Other (includes both non-medical and medical referrals) 	<p>Based on your overall impression, select the five most frequently reported referral service categories for children who received Tier 3 services during the reporting period.</p> <p><i>NOTE: If your practice can report number of referrals by service category, please use these counts to select the top five most common types of services.</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult • Referral dates (optional) • Type of referral (optional)

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Positive Parenting Guidance & Information</p>		
<p><i>FIDELITY: During ongoing, preventive team-based well-child visits, the HS Specialist regularly provides evidence-based positive parenting guidance and information to families</i></p>	<p><u>Numerator</u>: number of team-based WCV with children age 0-3 receiving Tier 3 services during the reporting period where the HS Specialist provided evidence-based positive parenting guidance during the visit.</p> <p><u>Denominator</u>: number of team-based WCV with children age 0-3 receiving Tier 3 services during the reporting period.</p> <p>This may be based on estimates, though to exceed fidelity a site will engage in time-limited data collection to verify estimates.</p> <p><i>Note: Positive parenting handouts located on the HealthySteps password-protected site portal are evidence-based and thus meet this fidelity requirement.</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult

METRICS	DEFINITION AND GUIDANCE	DATA ELEMENTS
<p>Early Learning Resources</p>		
<p><i>FIDELITY: During ongoing, preventive team-based well-child visits, the HS Specialist regularly provides evidence-based early learning resources to families</i></p>	<p><i>Numerator:</i> number of team-based WCV with children age 0-3 receiving Tier 3 services during the reporting period where the HS Specialist provided evidence-based early learning resources during the visit.</p> <p><i>Denominator:</i> number of team-based WCV with children age 0-3 receiving Tier 3 services during the reporting period.</p> <p>This may be based on estimates, though to exceed fidelity a site will engage in time-limited data collection to verify estimates.</p> <p><i>Note: Early learning handouts located on the HealthySteps password-protected site portal are evidence-based and thus meet this fidelity requirement.</i></p>	<ul style="list-style-type: none"> • Child date of birth • Child MRN or other unique ID • Date of most recent attended WCV • Tier 3 enrollment date • Date of most recent ongoing, preventive team-based WCV (i.e., HS Specialist presence before, during or after the well-visit) • Date of consult